

Government of the People's Republic of Bangladesh
Ministry of Foreign Affairs
SAARC & BIMSTEC Wing
SAARC Section
Dhaka

No. SAARC-6/3/2002/03/15

10 March 2015

Subject: Invitation of applications for the "SAARC Prize on Tuberculosis 2015"

The undersigned is directed to inform that the SAARC Tuberculosis and HIV/AIDS Centre (STAC) has invited applications from eligible Individuals/Institutions for the "SAARC Prize on Tuberculosis 2015".

02. The aim of conferment of the Prize is to honour citizen/s or organization/s of South Asia for their exemplary work towards control and prevention of Tuberculosis in the SAARC Region. In this connection, the Ministry of Health and Family Welfare is requested to kindly make necessary announcement/advertisement calling for applications from appropriate authorities/individuals for "SAARC Prize on Tuberculosis 2015". **The criteria for nomination, eligibility, terms & conditions and application form are attached herewith** and the same is also available on Centre's website: www.saarctb.ogr. The Ministry of Health and Family Welfare is further requested to send the applications to this Ministry by 30 June 2015.

03. It may be noted that, there will be a Prize of US\$ 2000.00 and a Certificate of Recognition for the prize winner.

04. This is for kind information and necessary action at your end.

Enclosure: As stated (11 pages)


10/03/2015
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[Kind Attention: Ms. Shahnaz Samad, Deputy Secretary (WHO-2)]

**SAARC Tuberculosis and HIV/AIDS Centre (STAC)
Thimi, Bhaktapur, Nepal**

SAARC Prize on Tuberculosis-2015

CONCEPT NOTE

I. BACKGROUND

The Seventeenth Meeting of the Governing Board of SAARC TB and HIV/AIDS Centre, 27-28 November, 2007 recommended for establishing a SAARC Award on TB and HIV/AIDS for advocacy, commitment and recognition for exemplary work in the field of TB and HIV/AIDS in the region. The proposal of the Board for establishing the Award was approved by the Thirty First Session of the Programming Committee, 3-4 December, 2007. The GUIDELINES/ CRITERIA FOR CONFERMENT OF REGIONAL CENTRE'S PRIZE APPROVED BY THE THIRTY-SIXTH SESSION OF THE PROGRAMMING COMMITTEE (KATHMANDU 10-11 AUGUST 2009) which were approved during the Sixteenth SAARC Summit, held in Thimpu in 2010.

2. The Twentieth Meeting of the Governing Board of the SAARC Tuberculosis and HIV/AIDS Centre (23-24 September, 2010) recommended the SAARC Prize on TB and HIV/AIDS along with Concept Note. On the recommendation of Thirty-ninth Session of the Programming Committee (15-16 December, 2010) the Twenty-third Session of the Council of Ministers (Thimphu, 8-9 February, 2011) endorsed the Concept Note for the SAARC Prize on Tuberculosis/HIV/AIDS.

3. Considering the existing guidelines on the SAARC Prizes under the SAARC Regional Centres, the Twenty-first Meeting of the Governing Board of STAC also recommended for conferment of SAARC Prize on TB and HIV/AIDS alternatively each year and same was approved by the Forty-ninth session of the Standing Committee (Addu City, 708 Nov. 2011) as recommended by the Forty-first Session of Programme Committee (Kathmandu, 17-19 October, 2011).

4. Due to non receiving of applications/nominations for SAARC Prize on Tuberculosis-2014, the Twenty-fourth Meeting of the Governing Board of STAC(Kathmandu,23-24 September, 2014) recommended that the SAARC Prize on TB should be continued in 2015, which has considered by the Forty-eighth Session of the Programming Committee (SAARC Secretariat, 26-28 October, 2014).

II. AIM OF SAARC PRIZE ON TUBERCULOSIS

The aim of the Prize is to honour citizen/s or organizations of South Asia for their exemplary work towards control and prevention of Tuberculosis in the SAARC Region.

III. OBJECTIVES OF THE PRIZE

1. To encourage individuals and organizations based in South Asia to undertake programmes and activities complementing and supplementing the efforts on TB Control.
2. To honour outstanding contributions and achievements of individuals/organizations of the region in the fields of Tuberculosis.
3. To recognize any other outstanding achievements, not covered above, of individuals and organizations in the region whose work or contribution has benefited or inspired the country as well as the region.

IV. THE CRITERIA

The Individuals or Institutions (public/private/NGOs) will be eligible for nomination for the SAARC Prize on Tuberculosis. The Prize shall be given to the individual/organization working/having worked in the following areas on Tuberculosis.

1. Clinical work/Patient care and support.
2. Advocacy, Communication and Social Mobilization.
3. Research Work
4. Diagnostic/Laboratory works/Innovations
5. Community empowerment
6. Public Partnership Mix
7. Human Resource Development
8. Any other important areas

V. ELIGIBILITY

Following will be applicable for individual and organizations.

1. Minimum 5 years of works on the subject/s (Tuberculosis)
2. Having contributed through innovation or extra ordinary works done on the subject (Tuberculosis).

VI. TERMS AND CONDITIONS

1. Nominations must be made on the prescribed Nomination Form and be supported by the relevant documents.
2. Applications may be submitted directly by nominee (individual/organization) or through nomination by a reputed organization/individual in the field of Tuberculosis.

3. The last date for receipt of nominations at the SAARC Tuberculosis and HIV/AIDS Centre, Kathmandu, Nepal will be four months from the date of issue of notification by the SAARC Secretariat.
4. Supporting documents not in English must have an authenticated translation in English.
5. The summaries of the nominated individuals and organizations' accomplishments/ contribution for which the Prize is recommended should be precise, factual and not more than ten pages. Nominations by e-mail, fax or any other electronic means will not be acceptable.
6. Nominations for Prize to the eligible person/organization shall be supported by the organizations/ eminent persons of repute in the field of Tuberculosis.
7. Entries received after the deadline will not be considered.
8. Nominations found to contain false information will not be eligible for the Prize.

VII. THE PRIZE

The total Prize shall be US\$ 2,000.00 (US dollar Two Thousand) and shall be presented by the Chairperson/Governing Board Member to the recipient from their respective country.

VIII. CONSTITUTE AN INTERNAL COMMITTEE FOR SHORT LISTING

1. Director, Social Affairs Division, SAARC Secretariat, Kathmandu
2. Director, SAARC TB and HIV/AIDS Centre (STAC)
3. Deputy Director, SAARC Tuberculosis and HIV/AIDS Centre or any other member designated by the Director, STAC

IX. PROCEDURE FOR SELECTION

All the entries for the Prize will be directly submitted to the Director, SAARC Tuberculosis and HIV/AIDS Centre. Incomplete entries or those received after the due date will not be considered. The Internal Committee will judge each entry and based on evaluation, submit their list maximum of five recommended candidates/institutions for Prize to the Governing Board for finalization of the Prize Winner.

X. SCHEDULE FOR SUBMISSION OF ENTRIES AND SELECTION

The following would be the schedule/time table for submission of entries and selection of Prize:

S. No.	Activities/Process	Time Table
1.	Recommendation of Budget & Programme by 24 th Meeting of the Governing Board of STAC.	Kathmandu, 23-24 September, 2014
2.	Considered by 48 th Session of Programming Committee	SAARC Secretariat, 26-28 October, 2014
3.	Announcement of Application/nomination for the Prize by STAC/ SAARC Secretariat	March, 2015
4.	Announcement/Advertisement by the Ministries of Foreign/External Affairs or Line Ministries, SAARC Member States for invitation of applications	Within 15 days from the date of notification by the SAARC Secretariat.
5.	Deadline for receiving of Application/nominations from the Member States by STAC	Within 120 days after the notification/announcement by the SAARC Secretariat to the Member States
6.	Finalize a short-list of five candidates	Internal Committee will finalize a short-list maximum of five candidates for the prize to submit in the twenty-fifth Meeting of the Governing Board.
7.	Announcement of Prize	The Meeting of the Governing Board shall select the recipient of the Prize during its regular Twenty-fifth Meeting in Kathmandu
8.	Transfer of Prize Amount by STAC to the Chairperson/Member of the Governing Board for necessary process.	After Selection by the Board, the Centre may transfer the amount to the respective Member States (Chairperson or Governing Board Member).
9.	Necessary Arrangement to present the Prize by the respective Chairperson/Member of the Governing Board in their respective Countries	
10.	Conferment of the Prize	The Prize shall be presented by the Chairperson or Governing Board Member to the recipient from their respective

		country on the occasion of the SAARC Charter Day (8 th December) or any suitable time/occasion.
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XI. REFERENCES

Each recommendation for nomination must have three prominent personalities/organizations as referees who are familiar with the nominee's achievements and contributions. The referees should provided individual assessment along with the Application and they should be ready to give any other additional information whenever requested by the STAC/Internal Committee.

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Photo
of
Nominee



SAARC Prize on Tuberculosis -2015 NOMINATION FORM

A. DETAILS OF THE NOMINEE

1. Name

2. Date of Birth Day Month Year

3. Sex M F 4. Nationality

4. Qualification:

5. Present Occupation and designation

6. Permanent Address

[Large empty box for Permanent Address]

7. Postal/ Institutional Address

[Large empty box for Postal/ Institutional Address]

Tel. No. Fax No.

E-Mail

8. Has the nominee received any national/regional/international award for the same achievement?

Yes No

(If yes, give details)

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9. Has the nominee been nominated earlier for any SAARC Awards?

Yes No

B. DETAILS OF THE NOMINATING INDIVIDUAL/ORGANISATION

1.	Name	
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2. Contact Address

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Tel. No.

Fax No.

E-Mail

3. Please describe nominee's occupation/work in not more than 100 words.

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4. State nominee's detailed professional contribution in the field of Tuberculosis in the Country/Region; list in reverse order every contribution during the last ten years or more *(please write on a separate sheet of paper not more than two A4 size papers in length and attach as ANNEX-i)*

5. State nominee's innovative/exemplary/remarkable contributions if any; (please write on a separate sheet of paper not more than two A4 size papers in length and attach as ANNEX-ii)
6. State the benefit to the people/programme (TB) by nominee's contribution, if applicable. (please write on a separate sheet of paper not more than two A4 size papers in length and attach as ANNEX-iii)
7. Assessment of the Nominee's outstanding accomplishment/ contribution to the promotion of the objectives of SAARC Prize on TB consistent with the aims and objectives of SAARC (please write on a separate sheet of paper not more than two A4 size papers in length and attach as ANNEX-iv). Aims and objectives of SAARC and SAARC Tuberculosis and HIV/AIDS Centre may be seen in SAARC and STAC websites.
8. Give a brief commentary on why the nominated individual/organization should be considered for the Prize (not more than 300 words and attach as ANNEX-v).
9. How does the nominated individuals/organization foresee the improvements necessary to be made for Control of Tuberculosis (if required and whichever is applicable). A write up to given by the individual/organization being nominated for the Prize (not more than 300 words and attach as ANNEX-vi).

C. REFERENCES

Please provide the name of three references with their contact address including telephone, fax and email address. Each referee will provide his/her assessment of the individual to be nominated for the Prize (not more than two A4 size pages and attach as ANNEX-vii).

1. Name and contact address of First Reference

Name:	Address:
Postal	
Tel:	Fax:
E-Mail:	

2. Name and contact address of Second Reference

Name:	Address:
Postal	
Tel:	Fax:
E-Mail:	

3. Name and contact address of Third Reference

Name:	Address:
Postal	
Tel:	Fax:
E-Mail:	

D. DECLARATION

I hereby declare that the information provided above is true and in conformity with the terms and conditions for the SAARC Prize on Tuberculosis-2013. I understand that false or misleading information given in relation to this nomination could result in cancellation of the Prize and liable for legal prosecution in the concerned Member State.

Date: Signature of Nominee
Individual / Organization Head

Name in Full of the Nominee :
Individual/Organization Head

If applicable

Date: Signature of Nominating
Individual / Organization Head

Name in Full of the Nominating :
Individual/Organization Head

Note:

- i. Please print or write (BLOCK letters) only.
- ii. Only one set of duly filled nomination form and supporting documents is required.
- iii. Please include two passport size photographs of the nominee;
- iv. One Certified copy of Nominee's citizenship or Certificate of Registration.
- v. Attach the Assessment of nominees accomplishment/contribution and the three Reference Letters from the Referees, they should be ready to give any other additional information whenever requested by the STAC/Internal Committee
- vi. Incomplete Nomination forms will not be considered as valid nominations.
- vii. Applications may be submitted directly by nominee (individual/organization) or through nomination by a reputed organization/individual in the field of Tuberculosis.
- viii. Attach all above Annexes (i-vii)

SAARC Prize on Tuberculosis-2015

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III. THE CRITERIA FOR THE NOMINATION, ELIGIBILITY AND TERM AND CONDITIONS

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- viii. Nominations found to contain false information will not be eligible for the Prize.

D. Deadline:

The Deadline for receiving of Application/nominations by the SAARC Tuberculosis and HIV/AIDS Centre is before 01 July, 2015.

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