

Government of the People's Republic of Bangladesh
Office of the Project Director
Revitalization of Community Health Care Initiatives in Bangladesh
BMRC Bhaban (1st Floor)
Mohakhali, Dhaka

Memo No: RCHCIB/Recruit/Consultant/2010/291

Date: 27/04/2011

Advertisement for Job Opportunity

Revitalization of Community Health Care Initiatives in Bangladesh (RCHCIB) . Ministry of Health & Family Welfare, People's Republic of Bangladesh intends to recruit 3(three) consultants namely one Public Health Expert (Management & Development), one Public Health Expert (Human Resource Development), one Public Health Expert (Monitoring & Evaluation) for smooth and successful implementation of the project .

Applications are invited from the local interested candidates for the posts mentioned above.

Terms & conditions:

A) Public Health Expert (Management & Development)

Post: 1 (One)

Nationality: Bangladeshi

Age: 40-60 years

Consolidated Salary: BDT. 75000.00- per month

TA & DA as per Govt. provision

Educational Qualification:

(a) MBBS

(b) Diploma/ Masters in Public Health/ Equivalent will get preference

Experience:

(a) Experience on implementation of Primary Health Care at national & other levels for at least 10 years

(b) Experience on implementation of Community Clinic programme at national level

(c) Advanced working knowledge of computer MS word, MS Excel, MS power point etc.

(d) Skill- Good organization & management skills, good professional judgment & good interpersonal skill

(e) Proficiency in Bengali & English

Job Summary:

- Preparation of supervision plan from national level to upazila/union/Community level
- Preparation of check list for managers/supervisors of different categories
- Identification of strategy or indicators to measure the impact of community clinic among community people
- To find out the strategy for successful implementation of community clinic
- To prepare check list on drug utilization of community clinic
- To explore the strategy for the active participation of community in community clinic activities
- To perform field visit all over the country(7-10 days per month)
- To perform any other duty assigned by the Project Director

Tenure of assignment:

Twelve months from date of appointment. Extension will depend on the satisfactory performance of the incumbent and approval of MoHFW.

Interested candidates who fulfill the above requirements are requested to send & CV (with cover letter, recent passport size photograph to Additional Secretary and Project Director, RCHCIB, BMRC Bhaban, Mohakhali, Dhaka on or before 23.05.2011 by post or courier. Candidate on job is requested to apply through proper channel.

B) Public Health Expert (Human Resource Development)

Post: 1 (One)

Nationality: Bangladeshi

Age: 40-60 years

Consolidated Salary: BDT 75000.00 per month
TA & DA as per Govt. provision

Educational Qualification:

- (a) MBBS
- (b) Diploma/ Masters in Public Health/ Equivalent will get preference

Experience:

- (a) Experience on implementation of Primary Health Care at national & other levels for at least 10 years
- (b) Experience on implementation of Community Clinic programme
- (c) Experience on manual preparation, planning and implementation of training on Primary Health Care
- (d) Advanced working knowledge of computer- MS word, MS Excel, MS power point etc.
- (e) Skill- Good organization & training skills, good professional judgment & good interpersonal skill
- f) Proficiency in Bengali & English

Job Summary:

- Preparation of training package for the service providers and supervisors of Community Clinic.
- Preparation of master training plan for service providers and supervisors with dominant role for implementation.
- Preparation of annual budget as per master training plan.
- Monitoring of quality of training as per planning.
- Preparation of progress report on implementation as per plan with dissemination.
- To guide the project for the progress and qualitative and quantitative improvement of activities.
- To perform field visit all over the country (7-10 days per month)
- To perform any other duty assigned by the Project Director.

Tenure of assignment:

Twelve months from date of appointment. Extension will depend on the satisfactory performance of the incumbent and approval of MoHFW.

Interested candidates who fulfill the above requirements are requested to send their application & CV (with cover letter, recent passport size photograph) to Additional Secretary and Project Director, RHCIB, BMRC Bhaban, Mohakhali, Dhaka on or before 23.05.2011 by post or courier. Candidate on job is requested to apply through proper channel.

C) Public Health Expert (Monitoring and Evaluation)

Post: 1 (One)

Nationality : Bangladeshi

Age: 40-60 years

Consolidated Salary: BDT. 75000.00 per month (In case of qualitative & efficient candidate salary is negotiable)
TA & DA as per Govt. provision

Educational Qualification:

- (a) MBBS/Equivalent
- (b) Diploma/ Masters in Public Health/ Equivalent will get preference

experience:

- (a) Experience on implementation of Primary Health Care at national & other levels
- (b) Experience on implementation of Community Clinic programme
- (c) Experience on data management, analysis, presentation and feedback.
- (d) Experience on hardware, software, trouble shooting etc. of computer.
- (e) Knowledge- Advanced working knowledge of MS word, MS Excel, MS power point, MS Access etc.
- (f) Experience on database management such as MS Access, SQL Server etc.
- (g) Experience and skill on Internet browsing & programming language.
- (h) Experience on advanced working knowledge of statistical software.

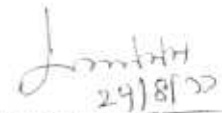
Job Summary:

- Preparation of progress report on implementation of CC as per plan with dissemination.
- Preparation of training plan for CHCP on IT
- Monitoring & Evaluation of IT related Training
- Monitoring & Evaluation of Project Implementation
- To prepare the software that relates to get the updated status of CC in all regards.
- To compile & analyze different types of reports in connection to CCs.
- To provide MIS & IT related feedback to the Project
- To guide the project for qualitative and quantitative improvement of activities.
- To perform field visit all over the country whenever necessary
- To perform any other duty assigned by the Project Director.

Tenure of assignment:

Twelve months from date of appointment. Extension will depend on the satisfactory performance of the incumbent and with approval of MoHFW.

Interested candidates who fulfill the above requirements are requested to send their application with CV (with cover letter, recent passport size coloured photograph to Additional Secretary and Project Director, RCHCIB, BMRC Bhaban, Mohakhali, Dhaka on or before 23.05.2011 by post or courier. Candidate on any job is requested to apply through proper channel.



Dr. Makhduma Nargis
Chairperson of recruitment committee
&
Additional Secretary and Project Director,
RCHCIB, Mohakhali, Dhaka.